

HELP MANUAL FOR e-SIGN VERSION 2.1

NIC has upgraded e-Sign to Version 2.1 because of which “e-signing” method in SPARROW has slightly changed.

- 1) The new eSign requires you to generate a 16 digit Virtual ID. It can be generated in **two ways**.
 - A. After clicking on **Submit with e-sign** button in you APAR, the screen will get re-directed to CDAC website . Click on the link **Get Virtual ID** (given below field where Virtual ID need to be entered) . See picture below for reference.

www.cdac.in/esign2.1/OTP



You are currently using C-DAC eSign Service and have been redirected from

Aadhaar Based e-Authentication

Enter Your Virtual ID [Get Virtual ID](#)

Enter Your Aadhaar OTP

[View Document Information](#)

[Get OTP](#) [Cancel](#) [Not Received OTP? Resend OTP](#)

B. Alternately, you can directly open the [UIDAI website](https://resident.uidai.gov.in/web/resident/vidgeneration) where on home page **Virtual ID (VID) Generator** link is given under **Aadhaar Services** heading (as shown in picture below) or you can directly open the link <https://resident.uidai.gov.in/web/resident/vidgeneration> to get required page to generate Virtual ID. See picture below for reference.

Unique Identification Authority of India
Government of India

Mera Aadhaar, Meri Pehchaan
AADHAAR

Home About UIDAI Legal Framework Your Aadhaar Enrolment & Update Authentication Media Centre Resources Click to search

Use your Aadhaar OTP yourself.
DO NOT SHARE YOUR AADHAAR OTP WITH ANY AGENCY, INDIVIDUAL, OR ENTITY FOR USE ON YOUR BEHALF.

WHAT'S NEW 18K bank branches, post offices have Aadhaar facility now_UIDAI

Total Aadhaar Generated 122,11,96,931

Aadhaar Online Services

Aadhaar Enrolment	Aadhaar Update	Aadhaar Services
<ul style="list-style-type: none">Enrolment & Update Centres in Banks & Post officesLocate Enrolment & Update CentresCheck Aadhaar StatusDownload AadhaarGet Aadhaar Number on MobileRetrieve Lost UID/EID	<ul style="list-style-type: none">Update at Enrolment CentreCheck Status - Update done at Enrolment Centre/ECMPAddress Update Request (Online)Check Status - Update done OnlineAadhaar Update History	<ul style="list-style-type: none">Verify Aadhaar NumberVerify Email/Mobile NumberLock/Unlock BiometricsCheck Aadhaar & Bank Account Linking StatusAadhaar Authentication HistoryVirtual ID (VID) Generator

Validity of downloaded Aadhaar (e-Aadhaar) as Proof of Identity [166 KB] | Charges for Various UIDAI Services at Aadhaar Kendra (PEC) [360 KB] | List of supporting documents [245 KB] | State-wise Aadhaar Saturation [294 KB]

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- SC Order on PAN-Aadhaar Link
- Tenders
- Circulars, Notifications & OMs
- Current Vacancies
- Training, Testing & Certification
- UIDAI Grievance Redressal

2). After clicking on **Get Virtual ID** link or opening the Virtual ID link directly from UIDAI, the screen will get redirected to UIDAI website in a new tab where it will ask to enter the **Aadhaar Number** and the **Security Code**. See picture below for reference.

The screenshot shows the UIDAI website's Virtual ID Generation page. At the top, there is a navigation bar with links for 'THE KIOSK', 'ENROL & GET AADHAAR', 'AADHAAR UPDATE', 'AADHAAR SERVICES', 'FAQS', 'CONTACTS', and 'GRIEVANCE CENTER'. Below this is a 'VID Generation' section with a note: 'Aadhaar Number holders can generate their 16 Digit Virtual ID(VID)'. The main form area is titled 'Generate / Retrieve VID' and contains two columns of input fields. The left column has 'Aadhaar Number *' (with a placeholder 'UID (1234/1234/1234)') and 'Enter Security Code *' (with a placeholder '8889' and a 'Send OTP' button). The right column has 'Enter OTP *' and radio buttons for 'Generate / Retrieve VID *', 'Generate VID', and 'Retrieve VID'. A 'Reset' button is located at the top right of the form area.

After entering both these fields **“Send OTP”** button need to be clicked which will send an OTP to the mobile Number linked with Aadhaar. See picture above for reference.

- 3) Then fill this OTP in required field and select, " **Generate VID**" bubble and click **Submit** to generate the Virtual ID which will be sent to the Aadhaar linked mobile number through SMS. See picture below for reference.

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AADHAAR

THE KIOSK ENROL & GET AADHAAR AADHAAR UPDATE AADHAAR SERVICES FAQs CONTACTS GRIEVANCE CENTER Search...

VID Generation

Note:
Aadhaar Number holders can generate their 16 Digit Virtual ID(VID).

Generate / Retrieve VID * Marked are mandatory fields All letters are case sensitive Reset Cancel

Aadhaar Number * [Redacted]
UID (1234/1234/1234)

Enter Security Code * [Redacted] 0678
Unable to View or Read? [Try Another](#).

Enter OTP * [Input Field]

Generate / Retrieve VID Generate VID Retrieve VID

OTP sent to your Registered Mobile number. Check your mobile.

Submit

- 4) After obtaining this 16 digit Virtual ID received on mobile number, the same need to be entered in the "Enter your Virtual ID" field present on CDAC website page which opened initially when you clicked on **Submit With E-Sign** button in SPARROW. After entering Virtual ID **Get OTP** button need to be clicked to be clicked which will send OTP to your mobile number linked with Aadhaar. Now this OTP shall be filled in required field and select the "checkbox" beside the comment "I have read and provide my consent". Now click on submit button and APAR will get e-signed. See picture below for reference.

Ministry of Electronics and Information Technology
Government of India

Digital India
Power To Empower

सी डेक
CDAC
Centre for Development of Advanced Computing

You are currently using C-DAC eSign Service and have been redirected from

हस्ताक्षर
C-DAC eSign Service

Aadhaar Based e-Authentication

[Redacted] [Get Virtual ID](#)

Enter Your Aadhaar OTP

I have read and provide my consent [View Document Information](#)

Submit Cancel Not Received OTP? [Resend OTP](#)

OTP has been sent to mobile number <*****8005>